



Important Parade Details

- Parade Date is Saturday, October 4th, 2014, 12:00 P.M.
- Application must be completed, **signed** and returned
- Applications submitted after September 14th, 2014 will incur a \$100 late fee
- Parade route begins at Weatherford St. and heads south down Houston St.
- Staging / Line Up begins at 9:00 A.M., W. Weatherford St. @ Burnett St.
- A representative is required at Pre-Parade Meeting on Thurs, Sept. 25th

2014 TARRANT COUNTY GAY PRIDE PARADE APPLICATION

Participant Information

Company / Organization / Participant Name: _____

Street Address: _____ Apt # / Suite: _____

City: _____ State: _____ Zip Code: _____

Contact Name: _____ Title/Position: _____

Contact Cell Phone: _____ Day Phone: _____ Evening Phone: _____

Contact Email: _____ Application Date: _____

Fees & Payment

Qty	Description	Fee	Extended
	Standard Parade Entry (float and/or vehicles)	\$ 150	
	Not-for-Profit 501(c) Organization Parade Entry (float and/or vehicles) Must submit a copy of your not-for-profit status with your application.	\$ 100	
	Walking Group (no vehicles)	\$ 75	
	Clean Up Fee Additional for all entries that will distribute any approved items	\$50	
	Late Fee Applications submitted / post marked after September 14 th , 2014	\$ 100	
Make checks payable to TCGPWA or Pay on-line at tcgpwa.org. Go to sponsor page and choose "pay now".		Total	

SIGNATURES ARE REQUIRED ON APPLICATIONS. Complete electronic form at tcgpwa.org and attach to e-mail parade@tcgpwa.org OR print form, sign and mail to:

**TCGPWA
ATTN: PARADE
P.O. Box 3459
Fort Worth, Texas 76113**

Tina Harvey, Parade Coordinator parade@tcgpwa.org 817-781-0006

Parade Theme – “Unity in Community”

Parade Image – All parade entries are to reflect a positive image of our LGBTQ community and be family friendly of the community at large.

Judged Awards - Awards for exceptional parade entries will be presented for the following categories (entry may win in only one category as chosen by judges):

Awards

- Spirit of Pride - Best Overall Entry
- Pride Partner - Best For-Profit Entry
- Open Heart - Best Not-for-Profit Entry
- Brothers & Sisters - Best Out-of-Town
- Diamond Diva – Best Performance
- Stylish Stilettos - Best Walking Group

Award Presentation – Awards presented at 3pm during the **Pride Street Festival** held at Houston & 9th Streets **after the parade.**

Assembly – All entry contact persons and their entry must be present in the respective line-up order no later than one (1) hour before parade begins

Route – Begins on Houston St. @ Weatherford St. then proceeds south on Houston to 7th St. for disbursement. Maps will be sent after application is received or view at tcgpwa.org.

Entry Description

Check One Which Best Applies:

- INDIVIDUAL
 NOT-FOR-PROFIT ORGANIZATION
 FOR-PROFIT BUSINESS
 OUT-OF-TOWN
 RELIGIOUS
 PERFORMANCE GROUP / BAND
 WALKING GROUP

Check All That Apply:

- FLOAT ONLY
 FLOAT WITH MARCHERS
 TRUCK
 CAR
 BAND / MUSICAL
 MARCHING / WALKING ONLY

If entry includes members marching / walking, the estimated number of people _____

By signing, I certify that I have read and understand the application instructions, rules for participation, and the parade contingent contract. As the primary contact person, I understand I will be the only person TCGPWA will contact to inform the group of important information, dates, and requests for additional information. I further understand that participation in the Gay Pride Parade is a privilege and will adhere to the letter, the spirit, and the principles of this event. This is a binding contract and I am 18 years of age or older and have been authorized by my sponsoring organization / myself (if individual) to enter into this contract.

Signature

Printed Name

Title

Cell #

Date

2014 Parade Chair: parade@tcgpwa.org

PLEASE COMPLETE FORM ON NEXT PAGE FOR STAGING AND PUBLIC INFO TO BE READ AT PARADE



ENTRY # _____ Staff use only

Detailed Contingent Specification:

This section is used to prepare the parade line-up, which will allow for the appropriate spacing of entries. Please be very clear as to how much space your entry needs. Include number of people walking or riding, number of vehicles (including vehicles pulling a float), animals, item distribution, how you intend to use music or amplified sound, etc. The City of Fort Worth has a Noise Ordinance, restrictions may apply.

Public Information About Your Entry: (please print)

This information **may be** published on the TCGPWA web site, used for pre-event publicity, and provided to media organizations **unless otherwise requested not to**. Please provide a brief description of your organization, your entry, and why you are participating. Information is subject to editing prior to publication.

Do not include information about this entry on the web site or in media other than pre-event publicity.

contract and I am 18 years of age or older and have been authorized by my sponsoring organization / myself (if individual) to enter into this contract.

Signature Printed Name

Title / Cell # Date



APPLICATION INSTRUCTIONS

All parade entries must have a signed parade application and parade contingent contract on file in order to participate, unless otherwise approved in writing by the organizers. Each organization must submit a signed application by completing electronically at tcgpwa.org and attach to e-mail parade@tcgpwa.org or send by postal mail. Applications submitted without payment in full and signatures on each required page will be rejected. Applications received / post dated after September 14th, 2014, are considered "late" and will be charged a \$100 late entry fee. Late applications are accepted at the discretion of the organizers and only as resources and time permit. Each parade contingent must apply separately.

Sponsoring Organization: Each entry shall have a sponsoring organization. This may be a business, government agency, individual, non-profit group, etc. Complete information for the sponsoring organization must be provided.

Contact Person: Each entry shall have one primary contact person. This person will be the only individual contacted by the organizers and must have authority to make decisions on behalf of the sponsoring organization. Please provide complete information for this individual including a mobile phone number that can be called on the day of the parade, should it be necessary.

Fees: Please select the appropriate category (ies) for your entry. If you have questions about the fee structure please contact the parade organizer at parade@tcgpwa.org

Payment: Payment may be made by check or money order to TCGPWA, memo Parade. Online payments accepted at: www.tcgpwa.org. Online, go to Sponsor Page and choose "pay now". Payment in full must accompany your application.

Title and Specification: If your entry has a title (other than the name of the sponsoring organization), please include it in the **Public Information About Your Entry** section. Furthermore, please give us as much detail as possible about the nature of your entry. This is very important as it is used to determine parade lineup and spacing. Please include the number of people walking or riding, the number of vehicles, any animals present, and any amplified sound you intend to use.

Public Information: Unless you select otherwise (by checking the box shown), information about your organization and entry may be made available on the Pride web site, in pre-event publicity, and to the media. If you have a description you would like to use for these purposes of your entry, please provide it here.

Signature: Your application is not complete unless it is signed. Please read and understand all terms and conditions. You are signing a legal, binding contract. Electronic signature is accepted on fillable parade form at tcgpwa.org.

RULES FOR PARTICIPATION

Pre-Parade Meeting

Each entry is required to have a representative attend the Pre-Parade meeting scheduled for Thursday, September 25th at 6:30pm. Parade line-up order will be announced at this time.

Cancellations and Refunds: Applications may be cancelled at any time upon written request, however there will be no refunds for parade entry fees unless the event is cancelled by the organizers.

Parade Route & Staging

Parade begins on Houston St. at Weatherford St. Proceeds south on Houston St. to 7th St. for disbursement. Staging for the Parade will be on Weatherford St. at Burnett St. and the surrounding area beginning at 9:00 AM. All vehicle/float entries pull into staging area at Weatherford/Burnett intersection.

Placement: TCGPWA - Pride Week reserves the sole right to place parade participants in any order deemed appropriate. Placement is not on a first-come, first-served basis. Entries will receive their parade order numbers at the pre-parade meeting.

Restricted Objects: None of the following items may be handed out or be a part of your contingent without the prior written approval of the Gay Pride Parade Organizers: live animals, bottled water, air horns, or amplified sound (City Ordinance). Furthermore, TCGPWA - Pride Week prohibits the following items along the parade route: literature, glitter, confetti, streamers, coins, tokens, silly string, glass bottles, balloons filled with anything other than helium or air, body armor, bricks, stones, projectile launching equipment (including water guns), operational gas masks, candy or **any other item that may contribute to litter on the street** may not be distributed by any Parade participant.

Item Distribution

Items disbursed by hand should have some intrinsic value, providing enough enticement for spectators to keep the items rather than throwing them on the ground. Items to be distributed during the Parade must have been previously approved by the Parade Committee. The only items that will be considered for "distribution by hand to hand" approval are: glow sticks, stress balls, key chains, plastic cups, temporary tattoos, beads, necklaces, clothing, koozies, 3" frisbees and hats. Condoms, dental dams, and personal/sensual lubricants may be handed directly to persons 18 years of age and older. Approved items **can not be thrown** to the spectators. 4

Conserve “disbursement” items so that they last the length of the parade route. Hand items to the back of the crowds and be sure all clear the parade way. Entries disbursing items should have walking members (monitors) to gather dropped items and be sure they clear the parade way and go into the crowd. No participants in the Parade may distribute sexually explicit or suggestive materials. Any participant in the Parade (and his/her respective entry/group) discovered throwing items by the Parade Committee or it’s designees is subject to an additional fee, removal from the parade and/or suspension from future parade participation.

Alcohol or Drug Use: Alcohol and drug use are prohibited in the pre-parade assembly area or on the parade route.

Good Taste: Nudity, Public Lewdness, Indecent Exposure or obscenities are prohibited by state and local laws. All entries must exhibit good taste or be removed from the parade. TCGPWA - Pride Week organizers shall have sole discretion to determine violations of this rule.

Confirmation Notification: Confirmation notification will be mailed and/or emailed within ten days of receipt of the application. For late applications (September 16), confirmation notifications will be sent as soon as possible.

Contingent Monitors: Each contingent MUST provide monitors for their group based on the following ratios:

1-9 persons in the group: no monitors required

10-20 persons in the group: 2 monitors required

21-40 persons in the group: 4 monitors required

41-80 persons in the group: 8 monitors required

People in or on motor vehicles are considered persons in your group. The contingent monitors will walk along side the parade contingent. Their role will be to ensure proper and safe behavior and adherence to the parade rules. Your monitors must be present for a mandatory orientation on the morning of the parade. Failure to provide sufficient monitors or to attend the orientation is grounds for removal from the parade.

Performances

All performance entries will halt at the judges table located at 3rd Street intersection for a performance of no more than 2 minutes in length. Performance entries must be listed as such on the application. Entries must provide all equipment/supplies etc. necessary for the performance.

Live Animals: You must have written permission from TCGPWA - Pride Week to include live animals in your contingent. All animals must be on a leash or appropriately restrained. All contingents must follow safety codes and pet ordinances of the City of Fort Worth and are responsible for ensuring compliance. You may find info at: www.fortworthtexas.gov. You are responsible for cleaning up after your animals. Any obvious animal abuse will be reported to the SPCA and the Fort Worth Police and will result in removal from the parade.

Motor Vehicles: All motor vehicles in the parade must be properly registered and insured on the day of the parade, and all **drivers must have valid driver’s licenses**. This will be verified on the day of the parade. Drivers must report to Parade Check-In and will be required to sign a liability release form. Failure to provide valid licenses, proof of insurance, or to sign the release form is grounds for removal from the parade.

Floats: Floats and decorated cars **must have a fire extinguisher** on board at ALL times. Any electrical generators on floats must be properly secured to the float and pass all fire and safety checks.

Fire Inspection: Pre-parade fire inspection will be at: 11:00 AM. Entrants who do not pass all inspections may be removed from the parade.

Check In: Each contingent should proceed directly to the assigned line-up order placement on the street beginning at 9am on parade day. Parade officials will come to review each contingent in the line-up order. Preapproved Late Entries, if not already received, will receive their sequence number from an official at check in area located on corner of Taylor and Weatherford St. (beginning of parade order). Late Entries not present by 11:00 AM will be assigned to the back of the parade, resources permitting. Parade Check In will close at 11:30 AM.

Behavior: Courteous and respectful behavior is required at all times. Individuals or groups exhibiting abusive or inappropriate behavior towards parade organizers or others may be removed from the parade. Please **do not engage or antagonize** any protesters who may be present at the parade.

Political Statements: Any political statements or endorsements made by participants, in the parade, are not necessarily the opinions of Tarrant County Gay Pride Week Association.

Trademarks: TCGPWA - Pride Week reserves the exclusive right to use of its logo, name, marks, symbols, and other intellectual property. Any use of these without express written consent is a violation of these rules and will result in expulsion from the event.



PARADE CONTINGENT CONTRACT

The applicant understands that Tarrant County Gay Pride Week Association (known as TCGPWA) has legal possession and control of the Tarrant County Gay Pride Parade on Saturday, October 4th, 2014, pursuant to our agreement with the City of Fort Worth. The applicant further understands that TCGPWA retains the right to terminate the applicant's participation if, in the sole determination of TCGPWA, (1) the applicant is found to have falsified any of the statements contained in this application; (2) the applicant is found to have changed or added to the description of the contingent's activities in this Application without prior written approval; (3) the applicant creates a nuisance to TCGPWA, its licensees, its staff or volunteers, and/or its guests / other applicants; or (4) the applicant's activities in the parade interfere in any way with the orderly, safe, and successful conduct of the Tarrant County Gay Pride Parade.

The applicant further agrees (1) to furnish copies of the rules set forth in this application to all monitors for his/her/their contingent accordingly; (2) to be checked-in and ready to participate as assigned to him/her/them no later than 11:00 AM or risk being deemed a "no show", by TCGPWA, with the understanding that any parade contingent "no shows" will (a) not be eligible for a fee refund; (b) all contingents not completely present will be placed at the back of the parade or will not participate at all; (3) to be solely responsible for all the participants in his/her/their contingent; (4) fees are nontransferable; (5) to provide all requested support documentation with the understanding that participation in the parade may be denied without it; (6) to indemnify and hold harmless TCGPWA, its staff, and its volunteers against any and all liabilities arising from the conduct of the operations covered by this Contract.

The applicant agrees participation in Tarrant County Gay Pride Parade is voluntary and the applicant will hold harmless TCGPWA of all liabilities.

This contract also affirms the individual, organization, agency, or business named does not discriminate in hiring, employment, participation or services rendered based on the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability, or Acquired Immune Deficiency Syndrome or HIV status.

Signing the application also affirms the applicant is not sponsored by any third party organization or business. Any waiver of the aforementioned is at the sole discretion of TCGPWA and can only be affected by the express written consent of TCGPWA.

By signing, I affirm I have read and clearly understand the information contained in this application and the Responsibilities accorded to me as a participating contingent in the Tarrant County Gay Pride Parade. I understand that fees, once paid, will NOT be refunded except if the event is cancelled by TCGPWA.

By signing I hereby declare all information provided herein is true, correct, and complete. I am over the age of 18. I confirm I understand and accept all terms and conditions in this contract.

Signature

Printed Name

Title

Cell #

Date